

STATE OF WYOMING )  
COUNTY OF SUBLETTE )ss  
TOWN OF PINEDALE )

The Town Council of the Town of Pinedale met in regular session on Monday, January 9, 2017 in the Sublette County Library Lovatt Room. Those present: Mark Eatinger and Dennis Fornstrom, representing Rio Verde Engineering; Brian Gray, representing Jorgenson Engineering; Lora Hittle; Darlene Sirjesse; Ranae Pape, David Kappenman, Lt Dave Siefkes, and Klief Guenther representing Community prevention; Tara Bing and Kate Dahl representing Main Street Pinedale; Jessica Artz, Taylor Grysen and Dawn Lauren representing Dog Park Committee; Blake Greenhalgh representing BBD Cleaning; Kenny Becker; Jeanne Roberts; Ruth Neely, Josh Wilson and Hayley Ryckman, Town employees; Ed Wood, Town Attorney; and Joy Ufford, representing the **Pinedale Roundup**.

The meeting was called to order by Mayor Bob Jones at 5:00 p.m. Council members present: Matt Murdock, Nylla Kunard, Jim Brost and Tyler Swafford.

Mayor Jones led those present in the Pledge of Allegiance.

Ranae Pape, Community Prevention Specialist with guests Dr. Kappenman, Sublette County Rural Health; Keith Guenther, Wyoming Highway Patrol; and Lt. Dave Siefkes with Sublette County Sheriff's Office, gave a presentation on the use of alcohol, tobacco and drugs, and also suicide prevention in Sublette County.

Motion by Councilman Murdock to accept the minutes of December 12, 2016 as presented. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Swafford to accept the minutes of December 15, 2016 as presented. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilman Swafford to accept the special minutes of January 5, 2017 as presented. Seconded by Councilwoman Kunard. Motion passed 4-0. Councilman Brost abstained.

Motion by Councilman Swafford to accept the agenda as printed. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilwoman Kunard to allow the use of American Legion Park for the snow sculpture contest for Winter Carnival from February 15 at 3 p.m, through February 19, 2017, and waive the park fees. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Murdock to draft a letter of support for the Dog Park Collaboration, providing the group sends letters to all houses within a two-block radius of the Jackson Avenue Park where the proposed dog park may be, and meet at the next town council meeting on January 23, 2017. Seconded by Councilman Brost. Motion passed 5-0.

Kate Dahl, representing Main Street and the Winter Carnival, asked the Town to plow out a parking lot on Bootstrap for the skijoring competition. She also requested use of the Town lot on the corner of Pine and Lincoln in order to display the Cardboard Classic sleds for Winter Carnival and asked for approval of a 24-hour malt beverage catering permit.

Motion by Councilman Murdock to allow the use of the Dudley Key ballfield parking lot for the Cardboard Classic sled display during the Winter Carnival, as the lot at Pine and Lincoln is being used for snow removal and is not available. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Murdock to allow the Town of Pinedale to plow out a parking lot on the west side of Bootstrap for the Winter Carnival skijoring, for use from February 17 through 19. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Murdock to approve the 24-hour malt beverage catering permit for Main Street for February 18, 2016. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Murdock to allow all water billing customers to sign up for the free lead tests being done by the Town of Pinedale. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Swafford to not move forward with the investigation into the Town's EPA violation. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilman Murdock to pay the Civic Plus voucher for the Town's web site in the amount of \$4,784.85. Seconded by Councilman Brost. Motion passed 5-0. Discussion followed with council directing Town employees Hayley Ryckman and Parris Crooks to check the contract length, with the intent of possibly designing a new web page.

Motion by Councilman Swafford to approve the \$330.00 voucher for the Sublette County Chamber of Commerce membership. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilman Swafford to approve \$199.00 for a one-year subscription to Grant Watch. Seconded by Councilman Murdock. Motion passed 5-0. Councilman Murdock asked Hayley Ryckman to contact Jim Bartleson, councilman for Thayne, Wyoming, who is known for his grant writing ability.

Motion by Councilman Murdock to approve the voucher from Rio Verde Engineering for \$1,801.81 for work on the Bloomfield water rights. Seconded by Councilman Brost. Motion passed. 5-0.

Motion by Councilman Murdock to award the Town cleaning bid to Clean Wash Laundromat in the amount of \$2,827.00 monthly. Seconded by Councilman Brost. Motion passed 4-0. Mayor Jones did not vote.

Council discussed the request from Jill Nickerson to waive water and sewer late fees in the amount of \$50.00 for the locations 376 and 378 S. Cole. No motion was made.

Motion by Councilman Murdock to table the request for Mayor Jones to sign the encroachment agreement between the Food Basket, Sublette County and the Town of Pinedale for the property located at 104 N. Bridger for the placement of an awning. Seconded by Councilman Brost. Motion passed 5-0. Council would like a discussion with the County, to discuss the County taking responsibility for its building,

Motion by Councilman Murdock to waive the fees for the Pinedale Fine Arts Council's use of American Legion Park on June 24, July 4, July 20 – 23, and August 18 – 19, 2017. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Swafford to accept the mayor's appointment of Barbara Lozier to the Sublette County Chamber seat. Seconded by Councilman Brost. The motion passed 5-0.

Motion by Councilman Murdock to table Ordinance 597 on third reading as requested by Planning and Zoning, an ordinance of the Town of Pinedale, State of Wyoming amending Article V of Chapter 440 of the Pinedale Municipal Code titled: "Stopping, Standing and Parking." Seconded by Councilman Brost. Motion passed 5-0.

The following bills were presented for payment: A to Z Hardware 22.60; Bucky's Outdoors 135.30; Cardwell Distributing 2,541.13; D.A. Screening 85.00; Fastenal Company 39.98; Honnen Equipment Co. 1,180.14; KPIN 973.00; Office Outlet 768.30; Pinedale Auto Supply 71.02; Pinedale Natural Gas 2,828.55 Quill Corporation 169.12; Rebel Auto Parts 339.18; Rocky Mountain Power 9,103.92; Visa 841.56; Wyoming Department of Workforce Services 5,907.33; and Wyoming.com 1,205.65.

Motion by Councilman Murdock to approve the bills in the amount of \$26,211.78 with check numbers 22787 through 22802. Seconded by Councilman Swafford. Motion passed 5-0. Council reviewed the bills for the month of December 2016.

The Animal Control report for December 2016 was reviewed.

Josh Wilson updated the council on December's public works projects. Council discussed where to place snow. Mayor Jones will check with Castle Rock car dealership to see if the Town can use the back half of the lot on Entertainment Lane, then report back to council. A new hydraulic pump is needed for a plow truck. Council asked for an email on the cost.

Motion by Councilman Swafford to pay up to \$5,100.00 to DC Frost Associates, Inc. for UV parts for the treatment facility. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilman Murdock to authorize the mayor to sign the amended purchase agreement for the land acquisition for the ODALS project at the Pinedale Airport. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Murdock to accept the airport board treasurer's report. Seconded by Councilwoman Kunard. Motion passed 5-0.

Councilman Murdock asked Town Attorney Ed Wood to draft a resolution for PTTC's 4% tourism tax before April 1, 2017.

Hayley Ryckman presented the Planning and Zoning report, as well as a list of projects for the council to review, including Midwest Assistance Program/Rural Development Funding Update; WYDOT Bike Path Project; Century Link Sewer/Fiber Optic Sewer Obstruction; Jackson Ave. Park; Pine Street Sewer Project; and the Wastewater Lagoon Bypass Project.

Motion by Councilman Murdock to request a quote for professional services for the cost of the Pine Street Sewer Project. Seconded by Councilwoman Kunard. Motion passed 5-0. Discussion on whether all projects should be put out for a professional services quote.

Motion by Councilman Murdock to request quotes for professional engineering services to develop cost estimates for engineering and construction for the Pine Street Sewer Project, South Fremont Water and Sewer Project, and the Wastewater Lagoon Bypass Project. Seconded by Councilman Swafford. Motion passed 5-0.

Council reviewed payroll and benefits for December 2016.

Motion by Councilman Swafford to adjourn. Seconded by Councilman Brost. Motion passed 5-0.

Meeting adjourned at 8:45 p.m.

Robert M. Jones, Mayor

ATTEST:

Pat Schwab, Clerk/Treasurer

